

# Uwchlan Community Day 2023 Planning Committee

April 11, 2023

## In attendance:

JoAnna Benton Catherine Daniels, John Ganski, Tim Grant, Joanne Ganski, Karen Momot, Barb Phillips, Diane Welsh, Denise Schroeder (Balloonist), Suzanne Mead  
Representing the Township: Bruce McKenney

## Contact Info Update:

Joanne Ganski changed her email address to [jganski@outlook.com](mailto:jganski@outlook.com).

| Who                          | email  | Phone (mobile) |
|------------------------------|--|----------------|
| Karen Momot, Chair           | <a href="mailto:kaz.creations@yahoo.com">kaz.creations@yahoo.com</a>       | 610-766-2527   |
| Barbara Phillips, Vice Chair | <a href="mailto:happymom462000@yahoo.com">happymom462000@yahoo.com</a>     | 610-986-4287   |
| Gretchen Grant               | <a href="mailto:gretchen.h.grant@gmail.com">gretchen.h.grant@gmail.com</a> | 484-319-1434   |
| JoAnna Benton                | <a href="mailto:joannabenton@comcast.net">joannabenton@comcast.net</a>     | 484-288-0781   |
| Kate Carpenter               | <a href="mailto:katecarpenter25@gmail.com">katecarpenter25@gmail.com</a>   | 610-724-1166   |
| Catherine Daniels            | <a href="mailto:kutchiec@comcast.net">kutchiec@comcast.net</a>             | 484-354-8074   |
| Joanne Ganski                | <a href="mailto:jganski@outlook.com">jganski@outlook.com</a>               | 610-764-8519   |
| John Ganski                  | <a href="mailto:ganskijc@msn.com">ganskijc@msn.com</a>                     | 610-850-4570   |
| Tim Grant                    | <a href="mailto:tim@timgrant.net">tim@timgrant.net</a>                     | 610-425-7251   |
| Suzanne Mead                 | <a href="mailto:suzanne.h.mead@gmail.com">suzanne.h.mead@gmail.com</a>     | 484-888-3502   |
| Diane Welsh                  | <a href="mailto:dianeconcord@gmail.com">dianeconcord@gmail.com</a>         | 484-571-7893   |

# Approval of March Minutes

Changes:

- Under Heading – Music. Firefly was changed to Wildflower on some copies
- Under Heading – Meeting Dates: May 16th meeting was changed to May 9th

Moved to accept the minutes: Barb Phillips. Seconded: Tim Grant

## New Secretary

JoAnna Benton volunteered to be Secretary.

## Finances

### Sponsorship Levels

- Issue: Audubon Land Development was one of our biggest sponsors last year - \$5000. Because of their proposed warehouse project on Lionville Station Farm, committee agreed to remove them from our sponsor mailing list. In addition, the committee will not be accepting any sponsorship dollars from Audubon Land Development.
- Sponsorship is ready, and Township will be sending it out to possible donors next week. Do not need any help stuffing envelopes.
- Most recent mailing list of businesses was sent to group by Karen on 3/16. The final sponsorship letter will be emailed to the committee tomorrow. Copies of the letter will be printed out by the Township and will be available to pick up during Township business hours.

## Balloon Animals/Face Painting

- Denise found an additional Balloon Artist that will help offset the long lines at the event. New vendor would like to be paid their full asking price of \$750, which is more than we have been paying Denise.
  - Committee approved increasing Denise's rate to \$750.
  - Approved an additional balloon animal vendor for a fee of \$750
- Gaillynn Giles– has secured another face painter that she will include on her contract.
- Denise also provided suggestions for Caricature artist. This information will be forwarded to Kate Carpenter.
  - emilyarts.com (Emily Byrne)
  - David Perry

## Crafters

- JoAnna sent link to approximately 40 vendors (Karen's list plus several additional provided by Kate Carpenter), have not heard any responses. JoAnna will follow up with them. Diane posted a request for crafters on her community Facebook page and received 2 inquiries. Karen suggested we post on all our respective community Facebook pages asking for crafters.
- JoAnna will send crafter agreement link to committee as well as put it on shared drive.
- Last year we had 7 or 8 crafters. Need to reconfigure tent spacing if we have more than 15 crafters.
- Need to remind crafters that a volunteer will be available with a golf cart that can assist them with transport since they cannot bring their cars back on the field at the end of the day.

## Food Vendors

- Applications have been out for 2-3 weeks. John and JoAnne will start following up. Sue has only received responses and payment from Yo—Yo Balloons.

- Bruce McKenney took John Ganski through the set up at the Devon Drive entrance. John confirmed this entrance will work for his food vendors.

## Beer Garden

- We will not be having a beer garden this year. Townships is concerned with liability.

## Music

- Wildflower sent back the contract and we're all set with the band for the event. They need the deposit 6 weeks prior (July 1).
- The band Chico's Vibe has been reserved for the 2024 event, on Aug. 10.

## Activities

### Escape Room

- Same price as last year \$2,300
- 3 games, each is 15 minutes. (Less wait time, more ppl moving through)
  - Break out/Jailbreak
  - Wizard Academy
  - Santa's List
- This is all inclusive and they provide staff and generators.
- 50% deposit, balance due on day of event. Deposit is flexible if we don't have the funds yet.
- If event cancelled for any reason, they can refund the deposit or hold it until the following year, choice is up to us.

### Additional Activities

- Committee is going to get prices for all potential new activates either for main area or small children's tent. Will decide on which to move forward with on May 9<sup>th</sup> meeting.
- Joseph Keppel- Slight-of-hand artist
  - Can do strolling or in our small kid tent, or combo.
  - \$275 for 2 hrs, \$50 ea add'l hour. We can book 2, 3, or 4 hrs.
  - No deposit needed, balance due on day of event.

- He knows Penn & Teller (since before they were “Penn & Teller), and did a show for Sir Paul McCartney recently. He is very engaging and has tons of stories.
- Gaillyn Giles, the face-painting artist emailed Kate a lot of great ideas such as a library story-time, a juggler, and she gave her the contact for an additional face paint artist. Kate asked is someone from committee could help follow up with these ideas as well as help with entertainment in general.
  - Diane Welsh and Suzanne Mead offered to help Kate
- Karen will contact Helicopter Museum about having Stubby the helicopter.
- Suggestion was made to look to see if we can get a train again, in addition to puppets.

## Community Tent

- Couple of organizations complained that the setup was too crowded last year and suggested bringing their own tent instead of being in the community tent.
  - Committee agreed that Individual tents are only for paying sponsors.
- At the March 14<sup>th</sup> meeting we agreed to increase the size of the Community Tent from 20x30 to 20x40. In addition, committee agreed to have organizations share 8 ft tables instead of 6ft.
- Only elected officials are allowed to be in the community tent. No campaigning is allowed.
- Committee discussed setting aside room to allow community non-profits to set up tents for smaller fee (\$250). **Decided to wait on a decision until next month.**

## Celebrity Appearance

- Karen reached out about having an Eagles player.
- Suzanne asked if a Philadelphia Union player would be a draw- she has a contact as well as possibly someone from Philadelphia Wings

# Volunteers

- Scouts?
  - Catherine's daughter has a contact and will ask if scouts can help.
  - 1–2-hour time slots. Possible tasks:
    - set up tables, chairs, tablecloths.
    - Helper for each crafter during set up and tear down.
    - Runners for water
    - Emptying trash bins
    - Clean up after event

# Other items

- Sherriff's office wants to know if they should bring a police car. Committee said yes. The car will be in the parking lot and kids can check out the car.
- Karen requested that LYA remove nets and equipment for event day.
- Tim indicated that there are currently too many Facebook admins (5)
  - Agreed to take Joanne Ganski off the admin list
  - Tim, Karen, Barbara and Gretchen are still admins
  - Need to discuss further at next meeting

Tim: Opening Act???? Like the idea of having a different style of music as a warmup. Should we ask Wildflower to do 2 sets instead of 3? Tim will send Barbara a list of possible bands.

Tim and Gretchen are working on Greta's committee and don't have time to do a lot of extra work on committee.

Next Meeting: May 9<sup>th</sup>

8:49

Move to adjourn: Tim

Second: Diane

# Event Details

**Date:** Saturday, August 12, 2023

**Twilight:**

- Sunset: 8:03 p.m.  
(apparent descent of the sun below the horizon)
- Civil Twilight: 8:06 p.m.  
(when enough natural light remains that artificial light in towns and cities is not needed.)
- Nautical Twilight: 8:35 p.m.  
(both the horizon and the brighter stars are usually visible at this time)
- *Fireworks can start in this window, between Nautical Twilight and Astronomical Twilight.*
- Astronomical Twilight: 9:11 p.m.  
(sky illumination is so faint that most casual observers would regard the sky as fully dark)

**Next year's date:** August, 10, 2024

# Meeting Dates

Previously, monthly meetings were held on the third Tuesday of the month. For the 2023 event, the committee will meet on the 2nd Tuesday of the month at 7 p.m.

Upcoming meeting dates:

- April 11
- May 9
- June 13
- July 11
- August 8

Corrections / additions to the minutes:

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